

# INRW Frameworks

The following presents instructions for various activities in our class. Review and follow these instructions *exactly*.

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## Notebook Set Up

You must have a 1 ½ inch three ring binder with storage dividers (and I suggest you get a hole-puncher). You will also need some of your own college-ruled paper and a zipper pocket to hold pencils, pens, and colored markers.

### Organization of Your Notebook

Tab Title	Explanation of Contents
Before the 1 <sup>st</sup> Tab	Zipper Pocket General handouts about course structure and policies. Also, must have your schedule (updated as needed).
INRW	Notes on how reading and writing connect
Writing	Handouts, notes, and work related to writing. All essays. All grammar work.
Reading	Handouts, notes, and work related to reading.
Journals	Place to keep journals.
Book	The place for various notes and reports related to our work reading books.
Vocabulary	Section for our vocabulary Work
Logs	The place to keep your weekly reading and lab hour logs.

### Zipper Pocket Contents

- Colored markers (recommend Crayola washable markers, quantity 8)
- pencil(s)
- pen(s)
- eraser
- post-it notes (recommended)

All contents in the notebook should be dated and kept in chronological order by section. All contents should also be hole-punched into the notebook.

Checks of this notebook will occur four times during the semester.

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# Developmental Lab Hour Work

You are required to spend one hour (60 minutes) per week in the Developmental Lab (Word Play). You schedule the time for this work, and I take attendance based upon the scheduled time **YOU** set.

## **Attendance:**

To check attendance, you sign in and sign out at the check-in desk in GH 118. Missing two weeks of your lab hour equals to one overall class absence. The front desk will have a sign in and out sheet for you to sign. Attendance is an ALL OR NOTHING deal—that is, you must do all 60 minutes for credit.

## **Three-tutoring Session (min.) requirement:**

You are required to have three tutoring sessions over an essay in-progress in our class: one session over Essay #1, one over Essay #2, and one over Essay #3. Tutoring sessions not completed by the time these essays are due cause that essay to lose -10 points. Schedule your tutoring appointments AHEAD!

## **What You Can Do During This Hour:**

My only requirement (other than the three tutoring sessions) is that you spend your time in the Lab doing work related to our class. It could simply be reading, or journaling, drafting an essay, or it might be self-sponsored study of reading-writing topics in textbooks they have in the Lab or on the computers (in Exercise Central). Consult the staff and me for guidance on what to do if you need help in deciding what to do. Note: I may determine some specific activities that must be done during this lab hour (TBA).

## **Logging Your Developmental Lab Time and Work:**

Each week you will turn in a log sheet that details the time in and time out of the Lab as well as what you did during this time. Below is an example of a Lab Log containing title, date, times, and a description of work:

<p>Lab Log Week 1</p> <p>1/22 2:00-3:00</p> <p>Spent time reviewing our class materials, getting to know the lab and reading my book.</p>
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## **Developmental Lab (Word Play) Hours:**

M	7:30 AM – 7:00 PM
T	7:00 AM – 6:00 PM
W	7:00 AM – 6:00 PM
R	7:00 AM – 7:00 PM
F	10:00 AM – 2:00 PM

# Reading Three Books

During the semester, you will read at least three books. Below are the instructions and requirements for how we will do this work:

## Book Selection:

First book—a work of fiction (you choose, something you have not read before)

Second book—The Education of Little Tree (class novel, you need to buy this)

Third book—a work of non-fiction (biography or topical, something you have not read)

## Length:

Books should be of substantial length. I would say that books should be a minimum of 225 pages. It is up to you, but I don't recommend getting a long book like *Moby Dick* to read.

## Reading and Reading Log:

On your own, outside of class, you will be required to read five days a week for at least 30 minutes each time. You also will be required to log your reading detailing time and number of pages read. See example log:

### Reading Log Week 1

1/21 8:30-9:00 PM pgs. 1-14

1/22 10:00-10:50 PM pgs. 15-30

1/23 10-10:30 PM pgs. 31-48

1/25 7:00-7:45 AM pg. 49-58

1/27 2:00-2:30 PM pgs. 59-70

Notice the details date, time, and number of pages for each time reading.

*Lab and Reading Logs can be on the same sheet.*

## All or Nothing Credit

Keeping up with your reading and your reading log is an assignment for the class like any other assignment. To get credit for this assignment, you need to complete all five days of reading for 30 minutes at least each day and turn in your log.

## Reading Groups

You will be grouped with three or four other people to share what you are reading and talk about it. Procedures for how these groups will be run will be in another handout.

## Book Reviews

When you complete each book, you will produce a piece of writing about the book and your reading experience. Instructions for the Book Reviews will be in a separate handout. (Note: For Book 2, our class novel *The Education of Little Tree*) you will write an essay.)

## Approximate Reading Schedule

Book 1 Complete by WK 5

Book 2 complete by WK 9

Book 3 complete by WK 14

Separate instructions will be communicated for the Journal and Vocabulary portion of our class.